

## Checklist: Provide Oral Care for Non-Responsive Person

Provide Oral Care for Non-Responsive Person	Able to Perform	Unable to Perform
1. Carry out initial procedure actions.	<input type="checkbox"/>	<input type="checkbox"/>
2. Assemble equipment: <ul style="list-style-type: none"> <li>– Disposable gloves</li> <li>– Moistened oral swabs or sponge-tipped applicators</li> <li>– Emesis basin</li> <li>– 2 bath towels</li> <li>– Plastic bag</li> <li>– Premoistened applicators</li> <li>– Cotton swabs</li> <li>– Tissues</li> <li>– Tongue depressor</li> <li>– Water-based lubricant for lips</li> <li>– Laundry hamper</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
3. Perform hand hygiene and put on gloves.	<input type="checkbox"/>	<input type="checkbox"/>
4. Explain the procedure to the resident even if non-responsive.	<input type="checkbox"/>	<input type="checkbox"/>
5. Cover the pillow with a towel. If the patient is able to sit up, elevate the head of the bed. If the patient is unable or not permitted to sit up, turn the patient's head to one side and slightly forward so any excess fluid will not run down the throat. Cover the patient's upper chest with a towel. Place an emesis basin under the patient's chin.	<input type="checkbox"/>	<input type="checkbox"/>
6. Gently pull down on the chin to open the mouth, or open the mouth gently with a tongue depressor.	<input type="checkbox"/>	<input type="checkbox"/>
7. Using moistened sponge-tipped applicators, gently clean the gums, teeth, tongue, roof of mouth, and inner cheeks, using fresh applicators as needed. Use only small amounts of moisture and avoid allowing fluid to pool in the mouth.	<input type="checkbox"/>	<input type="checkbox"/>
8. Observe the mouth for: <ul style="list-style-type: none"> <li>– Sores</li> <li>– Bleeding</li> <li>– Swelling</li> <li>– White patches</li> <li>– Broken teeth</li> <li>– Foul odor</li> <li>– Dry or cracked mucous membranes</li> </ul> and report abnormalities to the nurse.	<input type="checkbox"/>	<input type="checkbox"/>
9. Discard used applicators in a plastic bag.	<input type="checkbox"/>	<input type="checkbox"/>
10. Using clean cotton swabs, apply lubricant to the patient's lips. Place used swabs in a plastic bag.	<input type="checkbox"/>	<input type="checkbox"/>
11. Remove towels. Clean and replace equipment.	<input type="checkbox"/>	<input type="checkbox"/>
12. Remove and discard gloves. Wash your hands.	<input type="checkbox"/>	<input type="checkbox"/>
13. Ensure the resident is positioned safely and comfortably, bed is in lowest position, side rails are positioned according to the care plan, and signal light is within reach.	<input type="checkbox"/>	<input type="checkbox"/>
14. Carry out ending procedure actions.	<input type="checkbox"/>	<input type="checkbox"/>