

## Skills Checklist: Collecting Stool Specimen

**Nursing Assistant's Name:**

**Reviewer Name:**

Procedure Steps	Performed	Performed, but needs improvement	Did not Perform
Carry out Initial Steps			
Feedback			
Assemble equipment: – Disposable gloves – Bedpan and cover or collection container – Specimen container and cover – Biohazard specimen transport bag – Label, including the following: – Patient's full name – Room number – Date and time of collection – Physician's name – Examination to be performed – Other information required – Toilet tissue – Tongue depressors – Basin			
Feedback			
Wash your hands and put on disposable gloves			
Feedback			
Uncover the specimen collection container and use tongue depressors to obtain a specimen. Do not contaminate the outside of the specimen container or the cover. If possible, take a sample (about 1 teaspoon) from each part of the specimen. Transfer the sample to a specimen cup			
Feedback			
Assist the patient with handwashing,			

if needed. If the patient is incontinent, carefully clean and dry the area around the anus			
Feedback			
Empty collection container into the toilet. Clean or discard the container according to facility policy. If the patient was incontinent, dispose of the soiled brief or padding as biohazardous waste			
Feedback			
Remove and dispose of your gloves according to facility policy			
Feedback			
Wash your hands			
Feedback			
Cover container and attach the completed label. Place the container in a biohazard transport bag			
Feedback			
Take or send the specimen to the laboratory promptly. (Stool specimens are never refrigerated.)			
Feedback			
Carry out last procedures			
Feedback			

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