

Microsoft Editor

MS Editor



AI-powered writing assistant checks for grammar and writing mistakes



Already available with your Microsoft 365 subscription through Bryan University



Browser extension for MS Edge or Google Chrome



Word



Outlook



Gmail



SharePoint



Google Docs*



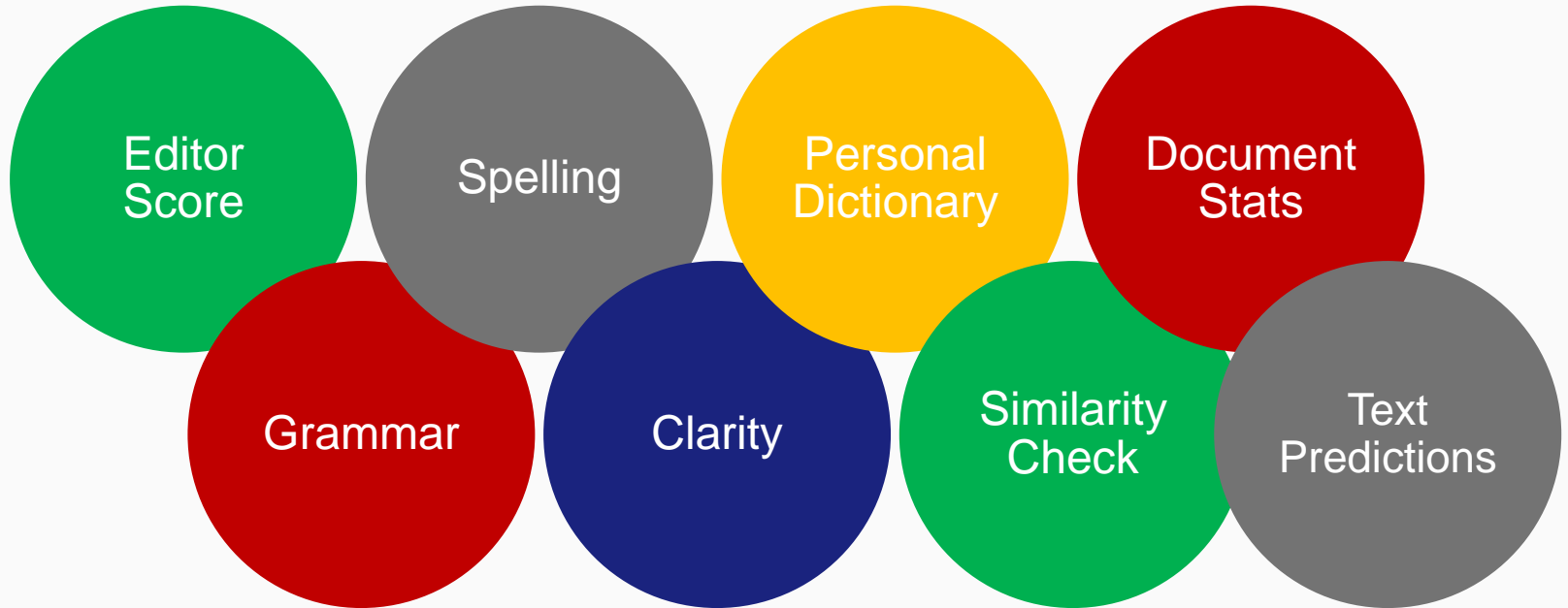
LinkedIn

Access

- Access MS Word via [Microsoft Online](#) with your Bryan credentials **OR** open the MS Word app on your computer.
- Select Editor in the toolbar.
- Visit your app store to get the Editor [browser extension](#) for Edge or Chrome to utilize on the web!



Features

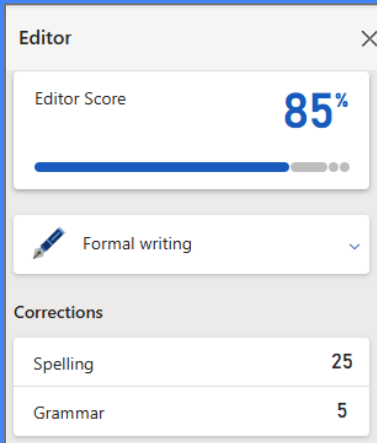


Features

the use of guided imagary and progressive

current data support the efficacy

Please let me know if you have any questions



The screenshot shows a software interface titled "Editor" with a close button (X). It displays an "Editor Score" of 85% with a progress bar. Below the score is a dropdown menu for "Formal writing" with a pencil icon and a downward arrow. At the bottom, a "Corrections" table lists "Spelling" with 25 items and "Grammar" with 5 items.

Corrections	
Spelling	25
Grammar	5

Editor Score

Percentage determined by the number and type of suggestions, as well as the length of the document. High score = clear writing.

Spelling

Highlights spelling mistakes to correct. (Red squiggly underline)

Grammar

Issues such as sentence fragments, missing words and punctuation, capitalization, and commonly confusing words. (Double blue underline)

Text Predictions

Anticipates your next words and provides suggestions in grey. Simply "tab" to accept the suggestions.

Features

Clarity

Identifies phrases that could benefit from simpler wording, switch from passive to active voice, and avoid jargon. (Dotted blue underline)

Personal dictionary

Add words to prevent Editor from marking them as misspelled.

Document stats

Word, character, and paragraph counts, along with the time to read or speak.

can be enhanced in a

Clarity

Saying who or what did the action would be clearer

Counts	
Words	2,944
Characters	17,998
Paragraphs	68
Sentences	175
Averages	
Sentences per Paragraph	3.8
Words per Sentence	15.9
Characters per Word	5.7
Readability	
Flesch Reading Ease	13.4
Flesch-Kincaid Grade Level	15.1
Passive Sentences	10.2%

OK

erapy (Baider et al., 1994). For example, Cohen and

erap Spelling

erap Baeder

erap Abider

p. P. Baeder

e con Ignore All ... Editor

ated to sleep and fa Ignore

ry and progressive r Add to Dictionary

n diagnosed with b Show context

ve muscle relaxatio Show synonyms

Conclusion

Features

unique components of guided imagery received in a group context

Similarity PREVIEW

Hannah K. Greenbaum Department of Psychology, The George
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Similarity Check

Analyzes document for content similar to text online.
A great reminder to cite the original source!
Helps avoid plagiarism!

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Similarities reviewed 0 / 31

Questions?

